



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 W. PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

April 26, 2011

Rick Owens called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:30 pm. The **Pledge of Allegiance** was recited.

Roll call was taken:

BOARD MEMBERS: (Chairman in bold face: * = absence; **=excused absence)

Board of Directors

R. Owens

V. Starkey

A. Dreher

C. Schierholz

N. Smith

A. Stuart

P. Cullen

STAFF:

Terry Nolan, General Manager

Bruce Lebsack, Director, Finance and
Administration

Jeff Case, Director, Public Works

Carrie Ward, Director, Parks, Recreation &
Open Space

Stefanie Quintana, Administrative Assistant

David Hahn, Legal Counsel

Sherry Eppers, Community Relations
Manager

Forrest Dykstra, Manager, Development
Engineering

Stephanie Stanley, Financial Reporting
Analyst

OTHERS:

T. Kershisnik, Met 5

Tina Poliseo, DC Libraries

Jacque Peebles, HR Resident

Mike Peebles, HR Resident

Charles Greeley, HR Resident

Special Presentations

None

Public Comments or Questions

Mike Peebles, Jacque Peebles and Charles Greely all spoke to board members regarding the placement of a memorial bench in the Diamond K park open space behind their homes. They would like to see the bench moved to another location within the park. They are concerned about the proximity of the bench to their homes and the related safety concerns for their properties and families. They would like to see policies put in place for placement of memorial benches that include formal notification to residents in the area. Carrie Ward indicated that park benches are considered minor park amenities and board approval has not historically been requested for placement of memorial benches. Board members directed staff to relocate the bench and prepare a policy in place for these projects. Staff will come back to the board with a relocation recommendation.

Reaffirmation of Disclosure

No changes

Staff Presentations

Jeff Case gave a presentation to Board members on the Mansion renovation (see addendum). Board members discussed various seating arrangements for large group rentals. Carolyn Schierholz would like more information on drop off points for disabled, elderly, etc.

Carrie Ward and Bruce Lebsack gave a presentation to Board members on the status of the Mansion operating plan (see addendum) including a preliminary rate structure. Staff will provide board members with information about other comparable rental facilities in the area including photos and rental fees

Discussion Items

None

The following actions were taken:

- Approval of **Board Meeting Minutes** – 03/29/11 (*Dreher/Starkey*) *7-0 motion passed*
- **Receive and Filed** Study Session Minutes – 04/20/11 (*Cullen/Schierholz*) *7-0 motion passed*
- **Public Hearing** – None
- Approval of **Business Agenda** (*Starkey/Dreher*) *7-0 motion passed*
- Approved the following **Consent Agenda Items** (*Stuart/Starkey*) *7-0 motion passed*

Board Meeting Minutes

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Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 125

Ratify March 2011 Cash & Investment Transactions including Expenditures

HRMD – 126

Adopt Resolution No. 11-126

Approve Parks and Open Space Rules and Regulations Changes

HRMD – 127

Adopt Resolution No. 11-127

Approve Memorandum of Understanding Douglas County School District Flat 14ers Program

HRMD – 128

Adopt Resolution No. 11-128

Approve Park Identification Sign Replacements. Appropriation

HRMD – 129

Adopt Resolution No. 11-129

Approve Memorandum of Understanding Douglas County Roadway Maintenance

HRMD – 130

Adopt Resolution No. 11-130

Approve Fly'n B Park West Parking Lot and Crossing, Appropriation and Construction Contract

HRMD – 131

Adopt Resolution No. 11-131

Approve Marcy Gulch North of Town Center Drive Channel Stabilization, Appropriation and Intergovernmental Agreement

- Approved the following **General Business** Items:

HRMD – 132

Motion to Receive and File the 2010 Highlands Ranch Metropolitan District Audited Financial Statements

Dreher – motion/Starkey – second 7-0 motion passed

Discussion – None

Special Reports

None

Public Comments or Questions

None

Executive Session

Rick Owens moved that the Metro District Board of Directors go into Executive Session to discuss the Fire and Emergency Services Contract. This is pursuant to 24-6-402(4)(b) C.R.S., “Conferences with an attorney for the district for the purpose of receiving legal advice on specific legal questions.”

The motion was seconded by Philip Cullen, passed by the affirmative vote of two-thirds of the quorum present and the issue was thoroughly discussed. ***6-0 motion passed Schierholz absent for motion***

In attendance:

A. Dreher	T. Nolan
R. Owens	D. Hahn
P. Cullen	B. Lebsack
N. Smith	
C. Schierholz	
A. Stuart	

Executive Session concluded at 8:45 pm.

Motion to approve sending a letter pursuant to the existing contract to the City of Littleton with proposed contract attached. ***(Starkey/Schierholz) 7-0 motion passed***

Adjournment

At 8:46 pm motion to adjourn (Dreher/Starkey) was declared by Chairman Owens.

Submitted by Stefanie Quintana – May 31, 2011