

HIGHLANDS RANCH METROPOLITAN DISTRICT  
REGULAR BOARD MEETING MINUTES  
62 W. PLAZA DRIVE  
HIGHLANDS RANCH, CO 80129

December 14, 2009

Gary Herbella called the Board meeting of the Highlands Ranch Metropolitan District to order at 7:00 pm. The **Pledge of Allegiance** was recited.

**Roll call** was taken:

BOARD MEMBERS: (Chairman in bold face: \* = absence; \*\*=excused absence)

Board of Directors

**G. Herbella**  
A. Dreher  
R. Owens  
N. Jensen  
V. Starkey  
N. Smith  
R. Stuart

Advisory Board  
members

K. Smith  
J. Worley  
R. Mapp  
K. Pennock

STAFF:

Terry Nolan, General Manager  
Jeff Case, Director, Public Works  
Tom Hoby, Director of Parks, Recreation &  
Open Space  
Bruce Lebsack, Director, Administration &  
Finance  
David Hahn, Staff Attorney  
Stefanie Quintana, Administrative Assistant

Stephanie Stanley, Financial Reporting  
Analyst  
Sherry Eppers, Community Relations  
Manager  
Forrest Dykstra, Manager Development  
Engineering  
Brian Dailey, Natural Resources Manager

OTHERS:

J. Kilrow, Met 5  
D. Vasquez, Met 5  
Sheriff Dave Weaver, DC Sheriff  
Fran Santagata, DC Emergency Mgmt  
Director  
Crystal Chick, Division of Wildlife

### **Special Presentations**

Fran Santagata advised Board members not to leave cars running to warm up during the cold winter days. She also indicated that the H1N1 clinics in Douglas County are seeing a downslope in residents requesting the flu shot. ThunderRidge High School H1N1 clinic had the most response. Shots are now available to anyone requesting them.

Sheriff Weaver encouraged Board members and staff to pick up grocery bags at local stores and fill them with perishable items for needy families. He also reminded Board members to lock their garages and cars to deter theft. Groundbreaking for the Highlands Ranch sub-station is scheduled for January 2010 and is currently under budget.

Crystal Chick spoke to Board members regarding coyotes in Highlands Ranch. There has been an increase in coyote conflict calls and in physical contact in the last few years. She recommends a coyote management plan along with education and hazing.

### **Public Comments or Questions**

None

### **Reaffirmation of Disclosure**

No changes

### **Staff Presentations**

Terry Nolan presented the 2009 Accomplishments Power Point to Board members created by Becky Cossman (see addendum).

Tom Hoby gave a presentation to Board members on potential sprayground locations in Highlands Ranch (see addendum). Staff considered three locations: Cougar Run Park, Kistler Park and Toepfer Park. Staff recommends Toepfer Park.

### **Discussion Items**

None

<b>HIGHLANDS RANCH METROPOLITAN DISTRICT</b>
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The following actions were taken:

- Approval of **Board Meeting Minutes** – 11/24/2009 (*Jensen/Dreher*) *7-0 motion passed*
- **Receive and Filed** Study Session Minutes – None
- **Public Hearing** – None
- Approval of **Business Agenda** (*Starkey/Owens*) *7-0 motion passed*

- Approved the following **Consent Agenda Items (Dreher/Stuart) 7-0 motion passed**

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 212

Ratify November 2009 Cash & Investment Transactions including Expenditures

HRMD – 216

Adopt Resolution No. 09-216

Approve 2009 Arterials Town Center Drive, Change Orders, Final Payment

- Approved the following **General Business Items:**

HRMD – 213

Adopt Resolution No. 09-213

Approve Ballfield Dugout Covers, Appropriation

*Jensen – motion/Starkey – second 7-0 motion passed*

*Discussion – None*

HRMD – 214

Adopt Resolution No. 09-214

Approve Douglas County Youth Initiative IGA

*Jensen – motion/Stuart – second 7-0 motion passed*

*Discussion – None*

HRMD – 215

Adopt Resolution No. 09-215

Approve Acceptance of Property Tract C-1, Filing 122-Y, 1<sup>st</sup> Amendment

*Starkey – motion/Dreher – second 7-0 motion passed*

*Discussion – None*

HRMD – 217

Adopt Resolution No. 09-217

Approve 2010 Budget, Certify 2009 Mill Levy to be Collected in 2010, Appropriate Funds, Adopt Reserve Policies

*Dreher – motion/Jensen – second 7-0 motion passed*

*Discussion – None*

### **Special Reports**

Sherry Eppers distributed binders to Board members containing 2009 Metro District publications.

Terry Nolan invited Board members to attend the Metro District/CWSD Annual Holiday Party at the Hilton Hotel.

Terry Nolan indicated that the Annual Metro District Outstanding Achievement Awards Breakfast will take place on December 17<sup>th</sup> at 8:30 am.

**Public Comments or Questions**

None

**Executive Session**

Allen Dreher moved that Metro District go into Executive Session to discuss the General Manager Performance Evaluation. This is pursuant to 24-6-402(4)(f), C. R. S., "Personnel matters;" and pursuant to 24-6-402(4)(b) C.R.S., "Conferences with an attorney for the district for the purpose of receiving legal advice on specific legal questions."

The motion was seconded by Vicky Starkey, passed by the affirmative vote of two-thirds of the quorum present and the issue was thoroughly discussed. **7-0 motion passed**

In attendance:

G. Herbella	R. Mapp
R. Owens	J. Worley
N. Jensen	K. Smith
V. Starkey	K. Pennock
N. Smith	
R. Stuart	
A. Dreher	

Executive Session concluded at 8:15 pm.

**Adjournment**

At 8:15 pm motion to adjourn (Jensen/Dreher) was declared by Chairman Herbella.

Submitted by Stefanie Quintana – January 26, 2010