



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 W. PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

March 29, 2011

Allen Dreher called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:30 pm. The **Pledge of Allegiance** was recited.

Roll call was taken:

BOARD MEMBERS: (Chairman in bold face: * = absence; **=excused absence)

Board of Directors

R. Owens

V. Starkey

A. Dreher

C. Schierholz

N. Smith

A. Stuart

P. Cullen

STAFF:

Terry Nolan, General Manager

Bruce Lebsack, Director, Finance and
Administration

Jeff Case, Director, Public Works

Carrie Ward, Director, Parks, Recreation &
Open Space

Stefanie Quintana, Administrative Assistant

David Hahn, Legal Counsel

Sherry Eppers, Community Relations
Manager

Forrest Dykstra, Manager, Development
Engineering

Stephanie Stanley, Financial Reporting
Analyst

OTHERS:

J. Kappes, Met 5

Sheriff Weaver, DC Sheriff's Office

Phyllis Harvey, DC Sheriff's Office

Rick Hopp, SDI on behalf of AT&T Mobility

Art Griffith, DC Engineering

Fred Koch, DC Engineering

Darrell Roberts, DC Engineering

Alex Larson, DC Engineering

Renee Anderson, HR Resident

Nicole Cimbura, HR Resident

Brent Hogan, HR Resident

Kay Vandembark, Boy Scouts

Ben Vandembark, Boy Scouts

Peter Johnson, Boy Scouts

Sean Kellogg, Boy Scouts

Travis Bentley, Boy Scouts

Andrew Bentley, Boy Scouts

Special Presentations

Sheriff Weaver distributed a handout to Board members showing the types and number of offenses in Highlands Ranch for the 2010 year (see addendum). He indicated that crime has decreased by 10% in Douglas County.

Phyllis Harvey spoke to Board members on Douglas County's efforts on suicide prevention. She distributed a handout describing suicide prevention and intervention resources, the Douglas County Suicide Prevention Alliance, suicide facts and risk factors (see addendum). The Youth Education Safety in Schools Program is very successful. The "Out of the Darkness Walk" will be held on September 10, 2011, during suicide prevention week, in Highlands Ranch. There will also be a fundraiser on April 30th to raise funds for students to attend therapy who do not carry health insurance. Phyllis invited participation in the Douglas County Suicide Prevention Alliance. Philip Cullen asked if the new sub-station will be a local resource for suicide prevention. Phyllis responded that in general the resources are on a more centralized basis across the state however the 211 assist call center provides access to local resources. Officers are also sent out to assist with any imminent threat of suicide.

Sheriff Weaver encouraged everyone to participate in the Emergency Notification Network by recording their cell phone numbers on the sheriff's web site for this program.

Rick Hopp spoke to Board members regarding a proposal to increase the size of AT&T cell phone antenna arrays attached to street lights to 24 inches. Board members agreed with the following conditions; location dependent, higher lease payments and Douglas County approval. The increased pole size requests will be reviewed by Board members on a case by case request.

Representatives from Douglas County gave a presentation to Board members on actual expenditures on transportation related improvements in 2010 and 2011 proposed transportation priority projects in Highlands Ranch (see addendum).

Public Comments or Questions

Boy Scouts from troops #633, #873 and #645 introduced themselves to Board members.

Nicole Cimbura spoke to Board members regarding the Fire and Emergency Study. She would like the study results to be released to the public for review. Board members and staff responded that the study will be considered for release only when negotiations have been concluded and a contract is signed.

Brent Hogan distributed photos to Board members showing a tree behind his home that he would like to have removed due to its inability to remain healthy and grow. He feels the tree is visually unappealing. Board members directed staff to conduct another assessment of the tree.

Reaffirmation of Disclosure

No changes

Staff Presentations

Jeff Case gave a presentation to Board members on the Chum Howe House (see addendum). Board members discussed potential uses for the house, costs for needed repairs and maintenance, and relation to the renovation of the Mansion. Board members authorized staff to discuss transferring ownership of the Chum Howe House to the Metro District for limited uses if Douglas County is willing to help fund the necessary upgrades.

Discussion Items

Board members discussed a proposal from Philip Cullen for additional community entry and identification signs in Highlands Ranch. Board members agreed to discuss additional community entry signs as part of their June 2011 Board retreat.

The following actions were taken:

- Approval of **Board Meeting Minutes** – 02/22/11 (*Starkey/Schierholz*) **7-0 motion passed**
- **Receive and Filed** Study Session Minutes – 03/23/11 and Special Meeting Minutes 01/25/11 (*Dreher/Cullen*) **7-0 motion passed**
- **Public Hearing** – None
- Approval of **Business Agenda** (*Cullen/Schierholz*) **7-0 motion passed**
- Approved the following **Consent Agenda Items** (*Cullen/Dreher*) **7-0 motion passed**

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 115

Ratify February 2011 Cash & Investment Transactions including Expenditures

HRMD – 116

Adopt Resolution No. 11-116

Approve Elementary School Field Improvements, Appropriation

HRMD – 117

Adopt Resolution No. 11-117

Approve Skate Parks Improvements at Redstone and Tank Parks, Appropriation

HRMD – 119

Adopt Resolution No. 11-119

Approve Overnight Park Permit Request

HRMD – 121

Adopt Resolution No. 11-121

Approve Acceptance of Property, Tract B in Highlands Ranch Filing No. 118-I

HRMD – 123
Adopt Resolution No. 11-123
Approve LightSquared Wireless Antenna Lease Agreement

HRMD – 124
Adopt Resolution No. 11-124
Approve 2011 Arbor Day

- Approved the following **General Business** Items:

HRMD – 120
Adopt Resolution No. 11-120
Approve 2010 Storm Drainage Pipe 51, Construction Contract
Dreher – motion/Starkey – second 7-0 motion passed
Discussion – None

HRMD – 122
Adopt Resolution No. 11-122
Approve Highlands Ranch Mansion, Appropriation, Contract Purchase Order,
Construction and Consulting Contracts
Starkey – motion/Dreher – second 6-1 motion passed Schierholz - Nay
Discussion – Jeff Case distributed handouts to Board members citing the credentials of CJ Roofing who staff is recommending approval for the a construction contract (see addendum). Jeff also explained the recommendation of amending the contract to M. Magle Consulting in the amount of \$50,000. Carolyn Schierholz indicated that she is not comfortable with the lack of clarity needed to meet what she considers her basic fiduciary duty to her constituents. Jeff Case offered to meet with Carolyn to discuss this issue further.

Special Reports

Terry Nolan reported that SB 057 has passed the Local Government Committee.

Board members discussed the upcoming Board to Board meeting with the HRCA. The meeting will take place on April 13th at 6 pm at the Metro District office building. Rick Owens recommended that the boards discuss current topics. He asked Board members to send him suggestions for any additional agenda items.

The Board retreat will take place on June 18th. Mary Reed Wolf will be asked to facilitate the retreat. Meeting place is yet to be determined.

Board members would like to meet with the Douglas County Board of County Commissioners sometime in July. Terry Nolan will set up the meeting date and time.

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Carolyn Schierholz requested an update on the status of a roundabout at the McArthur/WagonBox/Valleybrook intersection. Douglas County has previously indicated that the intersection does not meet warrants for a traffic signal. The Metro District has requested consideration of installation of a traffic signal rather than roundabout using Metro District funds. Douglas County has yet to respond to that request. Terry Nolan will contact Douglas County to expedite a response.

Public Comments or Questions

None

Adjournment

At 9:00 pm motion to adjourn (Cullen/Dreher) was declared by Chairman Owens.

Submitted by Stefanie Quintana – April 26, 2011