

HIGHLANDS RANCH METROPOLITAN DISTRICT  
REGULAR BOARD MEETING MINUTES

March 31, 2009

Gary Herbella called the Board meeting of the Highlands Ranch Metropolitan District to order at 7:00 pm. The **Pledge of Allegiance** was recited.

**Roll call** was taken:

BOARD MEMBERS: (Chairman in bold face: \* = absence; \*\*=excused absence)

Board of Directors

**G. Herbella**  
A. Dreher  
R. Owens  
N. Jensen  
V. Starkey  
N. Smith  
R. Stuart

Advisory Board  
members

R. Mapp  
R. Akers  
K. Smith  
J. Worley

STAFF:

Terry Nolan, General Manager  
Bruce Lebsack, Director Finance &  
Administration  
Tom Hoby, Director of Parks, Recreation &  
Open Space  
Jeff Case, Director of Public Works  
David Hahn, Staff Attorney

Stefanie Quintana, Administrative Assistant  
Forrest Dykstra, Development Engineering  
Manager  
Stephanie Stanley, Financial Reporting  
Analyst  
Jenn Garber, Community Relations  
Coordinator

OTHERS:

T. Kershisnik, Met 5  
Sheriff Weaver, DC Sheriff's Office  
Chief John Mullin, LFR  
Jeffrey Burke, DC Sheriff's Office

Sidney Nicholson, DC Sheriff's Office  
Rich Taylor, DC Sheriff's Office  
Penny Howden, DC Sheriff's Office  
Fran Santagata, DC Sheriff's Office  
James Craft, HR Resident

### **Special Presentations**

Littleton Fire Rescue Chief John Mullin and the Metro District Board Chairman Gary Herbella recognized Sergeant Rich Taylor, Deputy Sidney Nicholson and Deputy Jeffrey Burke for their efforts in aiding an injured motorist during an automobile accident in Highlands Ranch.

Sheriff Weaver and Captain Ron Harvey discussed the new 3n citizen alert program. They encourage everyone to sign up through the Douglas County Sheriff's office web site. They also informed Board members that census canvassers will be walking and driving through Highlands Ranch neighborhoods. Canvassers are easy to identify by the Census Bureau bags they carry. The Click it or Ticket campaign begins on April 1<sup>st</sup> and runs through April 7<sup>th</sup>. The new "Text to Tips" program at area high schools allows students to text the sheriff's office anonymously about a variety of items including suspicious activity and school crisis events.

Fran Santagata informed Board members that the county is currently in stage 1 fire restrictions. She thanked Vicky Starkey for her efforts in aiding the Emergency Operations Center during last week's snow storm.

### **Public Comments or Questions**

None

### **Reaffirmation of Disclosure**

None

### **Staff Presentations**

Stephanie Stanley gave a presentation to Board members on the 2009 Facilities Plan (see addendum). Board members discussed source of funding for channel stabilization.

Jeff Case gave a presentation to Board members updating them on Road Maintenance and Repair (see addendum).

### **Discussion Items**

None

<b>HIGHLANDS RANCH METROPOLITAN DISTRICT</b>
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The following actions were taken:

- Approval of **Board Meeting Minutes** – 02/24/2009    *(Stuart/Dreher) motion passed*
- **Receive and Filed** Study Session Minutes – 03/25/2009    *(Stuart/Smith) motion passed*
- **Public Hearing** – None
- Approval of **Business Agenda**    **Add HRMD – 128, HRMD – 129 and Executive Session**  
*(Dreher/Jensen) motion passed*
- Approved the following **Consent Agenda Items** *(Starkey/Dreher) motion passed*

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director or any elector at the District and heard on its respective place on the Agenda.

HRMD - 119

Ratify February 2009 Cash & Investment Transactions including Expenditures

HRMD – 121

Adopt Resolution No. 09-121

Approve Town Center Drive Community Entry, Appropriation, Transfer and Consulting Contract

HRMD – 122

Adopt Resolution No. 09-122

Approve Civic Green Park Sound Mixing Board Cover, Appropriation and Transfer

HRMD – 123

Adopt Resolution No. 09-123

Approve Tennis Court Sub-surface Repairs, Appropriation and Contract Purchase Order

HRMD – 124

Adopt Resolution No. 09-124

Approve 2007 Channel Stabilization Big Dry Creek, Big Dry Park to Grandview Trail, Appropriation and Amendment of IGA

HRMD – 125

Adopt Resolution No. 09-125

Approve Easement to HR Golf Club Homeowners Association

HRMD – 127

Adopt Resolution No. 09-127

Approve Backcountry Operations and Maintenance Agreement

- Approved the following **General Business** Items:

HRMD – 120

Adopt Resolution No. 09-120

Approve 2009 Arbor Day

*Jensen – motion/Stuart – second*

*Discussion* – Rick Owens read the resolution

*Motion passed*

HRMD – 126

Adopt Resolution No. 09-126

Approve Amendment to Exhibit A to the Highlands Ranch W/WW Agreement and to the Rules and Regulations

*Jensen – motion/Starkey – second*

*Discussion* – Bruce Lebsack gave a brief presentation to Board members on the revised rules and regulations (see addendum).

*Motion passed*

HRMD – 128

Adopt Resolution No. 09-128

Approve Jeff Case Recognition

*Dreher motion/Stuart - second*

*Discussion* – Board members agreed to name the pavilion at Civic Green Park, Case Pavilion.

*Motion passed*

HRMD – 129

Adopt Resolution No. 09-129

Approve Great American Campout Park Permit Request

*Jensen – motion/Starkey – second*

*Discussion* – None

*Motion passed*

- **Special Reports**

None

**Public Comments or Questions**

None

**Executive Session**

Ryan Stuart motioned that Metro District go into Executive Session to discuss the fire contract for the Backcountry Wilderness Area. This is pursuant to 24-6-402(4)(e), C. R. S., “Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators;”.

The motion was seconded by Vicky Starkey, passed unanimously and the issue was thoroughly discussed.

In attendance:

<b>G. Herbella</b>	N. Smith
A. Dreher	R. Stuart
N. Jensen	R. Owens
V. Starkey	J. Worley

D. Hahn	B. Lebsack
T. Nolan	

Executive Session concluded at 9:07 pm.

The Board discussed its policy on Requests for Qualifications (RFQ) for legal service, the performance of Hahn, Smith, Walsh and Mancuso and the possibility of hiring an in-house attorney (see addendum).

Motion to defer legal services RFQ process for 2 more years (*Jensen/Starkey*)

***Motion passed***

**Adjournment**

At 9:28 pm motion to adjourn (Dreher/Starkey) was declared by Chairman Herbella.