

HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 W. PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

November 24, 2009

Gary Herbella called the Board meeting of the Highlands Ranch Metropolitan District to order at 7:00 pm. The **Pledge of Allegiance** was recited.

Roll call was taken:

BOARD MEMBERS: (Chairman in bold face: * = absence; **=excused absence)

Board of Directors

G. Herbella
A. Dreher
R. Owens
N. Jensen
V. Starkey
N. Smith
R. Stuart

Advisory Board
members

K. Smith
R. Akers
R. Mapp

STAFF:

Terry Nolan, General Manager
Jeff Case, Director, Public Works
Tom Hoby, Director of Parks, Recreation &
Open Space
Bruce Lebsack, Director, Administration &
Finance
David Hahn, Staff Attorney
Stefanie Quintana, Administrative Assistant

Stephanie Stanley, Financial Reporting
Analyst
Sherry Eppers, Community Relations
Manager
Forrest Dykstra, Manager Development
Engineering

OTHERS:

J. Kappes, Met 5
D. Vasquez, Met 5
Undersheriff Tony Spurlock, DC Sheriff
Robyn Lydick, HR Herald

Special Presentations

Undersheriff Tony Spurlock distributed the 2010 DC Sheriff calendar to Board members and staff. The DC Sheriff's office is currently working with Douglas County to complete their 2010 budget. Major intersections in Douglas County will be closely monitored by the officers during the busy holiday season. Being that the holiday season can prompt an increase in robberies, Undersheriff Spurlock asked that everyone be alert to any situations happening around them that may be consistent with a robbery attempt.

Public Comments or Questions

None

Reaffirmation of Disclosure

No changes

Staff Presentations

None

Discussion Items

None

HIGHLANDS RANCH METROPOLITAN DISTRICT
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The following actions were taken:

- Approval of **Board Meeting Minutes** – 10/27/2009 (*Jensen/Dreher*) *7-0 motion passed*
- **Receive and Filed** Study Session Minutes – 11/18/2009 (*Owens/Starkey*) *7-0 motion passed*
- **Public Hearing** – A public hearing was opened at 7:07 pm for the 2010 Budget. There were no comments. Public hearing was closed at 7:07 pm.
- Approval of **Business Agenda** (*Owens/Starkey*) *7-0 motion passed*
- Approved the following **Consent Agenda Items** (*Dreher/Smith*) *7-0 motion passed*

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

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HRMD – 197

Ratify October 2009 Cash & Investment Transactions including Expenditures

HRMD – 198

Adopt Resolution No. 09-198

Approve Filing 122 Tracts M, N, O, P, R, T, U Poston Parkway Sidewalk
Reimbursement, Appropriation, Transfer

HRMD – 199

Adopt Resolution No. 09-199

Approve Filing 134-A, Tracts K, L, M & N Town Center Dr, North Side Landscape
Reimbursement, Appropriation, Transfer

HRMD – 200

Adopt Resolution No. 09-200

Approve Filing 141-A, 4th Lot 3B-2 (Brownstones Phase II) Parkway Landscape
Reimbursement, Appropriation, Transfer

HRMD – 201A

Adopt Resolution No. 09-201A

Approve Filing 112-A, Tracts D1 & D2 Town Center Dr, South Side Sidewalk
Reimbursement, Appropriation, Transfer

HRMD – 201B

Adopt Resolution No. 09-201B

Approve Filing 112-A, Tracts D1 & D2 Town Center Dr, South Side Landscape
Reimbursement, Appropriation, Transfer

HRMD – 202

Adopt Resolution No. 09-202

Approve 2010 Study Session and Board Meeting Schedule

Board members agreed to hold the December 2010 meeting on Tuesday, December 13th.

HRMD – 203

Adopt Resolution No. 09-203

Approve 2010 Holiday Schedule

HRMD – 205

Adopt Resolution No. 09-205

Approve 2009/2010 Pay Ranges

HRMD – 207

Adopt Resolution No. 09-207

Approve Parks & Open Space Rules and Regulations Revision Section 13.1 Temporary
Sign Rules

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HRMD – 208
Adopt Resolution No. 09-208
Approve Wireless Antenna Redstone Park

HRMD – 209
Adopt Resolution No. 09-209
Approve Grant of Easement to The Hearth

HRMD – 210
Adopt Resolution No. 09-210
Approve Acceptance of Property Tract A in Highlands Ranch Filing No. 150, 3rd
Amendment

HRMD – 211
Adopt Resolution No. 09-211
Approve 2009 Traffic Control, Town Center Drive & Foothills Canyon Blvd, Town
Center Drive & Lucent Blvd, Town Center Drive & Highlands Ranch Pkwy,
Appropriation, Reimbursement and Change Orders

- Approved the following **General Business** Items:

HRMD – 204
Adopt Resolution No. 09-204
Approve 2010 Election Matters
Owens – motion/Jensen – second 7-0 motion passed
Discussion – None

Special Reports

Bruce Lebsack discussed the assessed valuation update with Board members. Board members agreed to adjust the proposed mill levy for 2010 to 19.713 mills.

Tom Hoby discussed the Metro District snow routes in Highlands Ranch (see addendum). The Metro District plows over 150 miles of sidewalks and trails.

Tom Hoby distributed a memo to Board members describing the new dog bags and dispensers (see addendum). This new program will increase the number of bags available at any one site and will save the District 25% in costs. Dispensers will be located on the reverse side of the new rules signs.

Terry Nolan distributed a handout describing the 2010 proposed budget highlights (see addendum) and commended Stephanie Stanley for her work on the document. This document will be posted on the Metro District web site.

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Terry Nolan informed Board members that it is David Hahn's opinion that local governments are prohibited from providing wi-fi service without asking the voters through election procedures.

Terry Nolan discussed the possibility of Xcel Energy assuming the responsibility for billing customers directly for intract street lights in Highlands Ranch. Board members asked staff to prepare memo showing the historical Xcel unincorporated rates.

Terry Nolan discussed an appeal by Mr. Laydon of Highlands Ranch citing unfair water budgets. This issue will be heard by the CWSD Board on November 30th.

Terry Nolan discussed upcoming election notice with Board members. Notice of Election postcards will be sent to every household in Highlands Ranch where a registered voter resides.

There will be a Board to Board meeting with the HRCa Board on December 8th at 6:30pm at Dewey's restaurant.

Public Comments or Questions

None

Executive Session

Ryan Stuart moved that Metro District go into Executive Session to discuss Fire and Emergency Services and the Highlands Ranch Mansion. This is pursuant to 24-6-402(4)(e), C. R. S., "Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators;" and pursuant to 26-4-402(4)(b), C.R.S., "Conferences with the attorney for the District for the purpose of receiving legal advice on specific legal questions."

The motion was seconded by Nancy Jensen, passed by the affirmative vote of two-thirds of the quorum present and the issue was thoroughly discussed. **7-0 motion passed**

In attendance:

G. Herbella	R. Mapp
R. Owens	D. Hahn
N. Jensen	B. Lebsack
V. Starkey	T. Nolan
N. Smith	J. Case
R. Stuart	T. Hoby
A. Dreher	

Executive Session concluded at 8:31 pm.

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Adjournment

At 8:31 pm motion to adjourn (Jensen/Starkey) was declared by Chairman Herbella.

Submitted by Stefanie Quintana – December 14, 2009