



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 W. PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

October 25, 2011

Rick Owens called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:30 pm. The **Pledge of Allegiance** was recited.

Roll call was taken:

BOARD MEMBERS: (Chairman in bold face: * = absence; **=excused absence)

Board of Directors

R. Owens

V. Starkey

A. Dreher

C. Schierholz

N. Smith

P. Cullen**

Vacant

STAFF:

Terry Nolan, General Manager

Jeff Case, Director, Public Works

Bruce Lebsack, Director, Finance &
Administration

Carrie Ward, Director, Parks, Recreation &
Open Space

David Hahn, Legal Counsel

Stefanie Quintana, Administrative Assistant

Sherry Eppers, Community Relations
Manager

Stephanie Stanley, Financial Reporting
Analyst

OTHERS:

J. Kappes, Metro 5

Colbe Galston, DC Libraries

Elizabeth Kelsen Huber, DC Libraries

Amy Stuart, Former HRMD Director

Shannon Carter, Highline Canal Working
Group

Ethan Watel, Highline Canal Working Group

Andrew Bentley, Boy Scouts

David Oppenheim, Littleton Fire Protection
District Board

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- Approved the following **General Business** Items:

HRMD – 162

Adopt Resolution No. 11-162

Approve Certificate to Amy Stuart, thanking her for her service on the Board of Directors

Dreher – motion/Schierholz – second 5-0 motion passed

Discussion – Amy Stuart thanked Board members for their support.

Special Presentations

None

Public Comments or Questions

Colbe Galston introduced herself to Board members as the new Business Librarian for Douglas County.

Reaffirmation of Disclosure

No changes

Staff Presentations

Carrie Ward introduced Shannon Carter as a member of the Highline Canal Working Group. He gave a presentation to Board members on this topic (see addendum). The Working Group requested that Board members sign a statement of purpose showing their support for continued collaboration in the project. Staff will review the statement and bring to the November Board meeting.

Discussion Items

Board members discussed the director position vacated by Amy Stuart. Press releases have been sent out as well as posts on Facebook and Twitter. Carolyn Schierholz suggested posting on the community sign boards in that particular district region. Carrie Ward will check on existing reservations for those boards. Sherry Eppers will also post in the November E-Messenger. Deadline is November 18, 2011.

Board members agreed to change the date of the November Study Session to November 21st rather than November 17th.

Rick Owens asked that Board members return the General Manager Performance Evaluations by December 1st. He provided hard copy and will also send soft copy to board members. Terry Nolan will provide list of accomplishments.

The following actions were taken:

- Approval of **Board Meeting Minutes** – 09/27/11, Workshop Minutes 09/27/11 and 10/19/2011 (***Schierholz/Dreher***) ***5-0 motion passed***

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- **Receive and Filed** Study Session Minutes – 10/19/11 (*Starkey/Schierholz*) **5-0 motion passed**
- **Public Hearing** – None
- Approval of **Business Agenda** (*Dreher/Schierholz*) **5-0 motion passed**
- Approved the following **Consent Agenda Items** (*Starkey/Schierholz*) **5-0 motion passed**

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 157

Ratify September 2011 Cash & Investment Transactions including Expenditures

HRMD – 158

Adopt Resolution No. 11-158

Approve 2010 Storm Drainage Pipe 51, Change Orders and Final Payment

HRMD – 159

Adopt Resolution No. 11-159

Approve Highlands Ranch Mansion, Appropriation, Construction Contract

HRMD – 160

Adopt Resolution No. 11-160

Approve Highlands Ranch Historic Park, Appropriation

HRMD – 161

Adopt Resolution No. 11-161

Approve Kistler Park Playground Renovation, Appropriation and Construction Contract

Special Reports

Nancy Smith inquired about Philip Cullen’s suggestion to expand Toepfer Park. This will be included as a visioning item and will be discussed as time permits and its relation to the 2012 Budget at the budget workshop.

Public Comments or Questions

None

Executive Session

Rick Owens moved that the Metro District Board of Directors go into Executive Session to discuss the Fire and Emergency Services Contract. This is pursuant to 24-6-402(4)(e), C. R. S., “Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators” and pursuant to 24-6-402(4)(b) C.R.S., “Conferences with an attorney for the district for the purpose of receiving legal advice on specific legal questions.”

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The motion was seconded by Vicky Starkey, passed by the affirmative vote of two-thirds of the quorum present and the issue was thoroughly discussed. ***5-0 motion passed***

In attendance:

A. Dreher	T. Nolan
R. Owens	D. Hahn
V. Starkey	B. Lebsack
N. Smith	D. Oppenheim
C. Schierholz	

Executive Session concluded at 8:20 pm.

Adjournment

At 8:21 pm motion to adjourn (Dreher/Schierholz) was declared by Chairman Owens.

Submitted by Stefanie Quintana – November 29, 2011